



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

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March 7, 2012

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
AMEND CONTRACT NUMBER H-300263 WITH COMMUNITY HEALTH
COUNCILS, INC. FOR COMMUNITY HEALTH COVERAGE:
OUTREACH, ENROLLMENT, UTILIZATION, AND RETENTION
SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on June 15, 2010, to execute amendments to Community Health Coverage: Outreach, Enrollment, Utilization, and Retention Services agreements that increase or decrease the agreements maximum obligations up to 25 percent of the base award fully offset by the Los Angeles County Children and Families First-Proposition 10 Commission (First 5 LA) and/or Medi-Cal Administrative Activities (MAA) funds, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under the delegated authority referenced above, I will execute an amendment to Community Health Councils, Inc. (CHC) Contract Number H-300263 to include additional funding in the amount of \$50,000, increasing the annual obligation from \$437,476 to \$487,476, for the current funding term of July 1, 2011 through June 30, 2012. These additional funds will enable CHC to: 1) increase staff hours for a) critical data entry support, and b) obtain additional training and technical assistance for the data system; and 2) allow CHC to obtain a fiscal audit as per contractual requirements. This funding is one-time only and will be 100 percent offset by MAA funds.

County Counsel has reviewed and approved the amendment as to use. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:srp
DA# 02154

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors